

St Clears Town Council

Minutes of the meeting of St Clears Town Council held in Meeting Room 1, Y Gât/The Gate, Pentre Road, St Clears on Wednesday 17th July 2013 at 7.30pm

Present:

Councillors C M Davies, Dr W E V J Davies, R G Edwards, E H Eynon, K A Major, Mrs C M Ingleton, P Lanc, P J Rogers, S J Runnett, Mrs J S V Rees and Mrs H Witt

In the Chair - Councillor Mrs J S V Rees (Town Mayor)

65. Apologies

Apologies for absence was received from Councillors L L ap T Davies, D R Phillips

66. Declarations of Interest

Formal declarations of interest had been received from Councillors L L ap T Davies and D R Phillips and confirmed that letters of disclosure had been received from the relevant applicants.

67. Public and Press

RESOLVED that the public and press be excluded from the meeting by virtue that the business to be transacted entailed the engagement of an employee.

68 Shortlisting of Candidates for the Post of Clerk

The Clerk referred to the process followed relative to advertising for suitable candidates for the post and as a result twenty seven applications had been received. The Clerk reminded members as to the protocol with regard to the disclosure of interests. Members proceeded to discuss the procedure for the short listing of applicants. Copies of the CV's of each candidate together with other relevant documents having been circulated to all members in advance of the meeting.

RESOLVED that i) four applicants be short listed for interview ii) the interviewing panel consist of all available members of the Town Council to take place on Tuesday 30th July starting at 6pm with the first interview scheduled for 6.30pm and iii) the questions be finalised in advance by the Town Mayor, Councillors P J Rogers, S J Runnett together with the Acting Clerk.

Meeting terminated 9.30pm