

St Clears Town Council
Minutes of the Town Council Meeting
held in Meeting Room 1, Y Gât/The Gate, Pentre Road, St Clears
on Tuesday 17th December 2013 at 7.30pm

Present:

Councillors L L ap T Davies, Mrs CM Ingleton, EH Eynon, Dr WEVJ Davies, DR Phillips, PJ Rogers, C M Davies; RG Edwards, K Major, Mrs H Witt, Mrs JSV Rees and E Williams Acting Clerk.

In the Chair - Cllr JSV Rees (Town Mayor)

173. Apologies

Apologies for absence were received from Councillors P Lanc and County Councillor P Hughes.

174. Personal Matters

The Chair welcomed Councillor Keith Major following his recent illness. The Chair stated that a resignation with immediate effect had been received from Councillor SJ Runnett. The Chair expressed regret that Councillor Runnett had tendered his resignation and that he had made a valuable contribution to the running of the Council. Councillor Runnett was wished every success.

RESOLVED that the Town Council proceeds to fill the resultant vacancy.

175. Declarations of Interest

No formal declarations recorded

By virtue that the discussion would focus on the terms of service of an employee the press and public were excluded from the meeting during the consideration of the following agenda item.

176. Resignation of Town Clerk

A proposal by the Town Clerk to continue in post until May 2014 to oversee some aspects of the Council's duties including financial management and end of year accounts, grant project implementation and the co-ordination of the Bwrlwm Beca event, and for the Acting Clerk Elfyn Williams to continue to oversee some aspects of the Council's duties was welcomed by members.

RESOLVED to have a Special Council Meeting on Tuesday 7th January 2014 to

- i) address setting the budget and precept for 2014;**
- ii) to agree priorities for Town Clerk January – May 2014;**
- iii) to consider a way forward and make appropriate arrangements to fill the vacancy following the resignation of the Clerk;**
- iv) to consider the role and service delivered by the Town Council**

177. Projects & Events Development Co-ordinator

RESOLVED that a progress report by the Projects & Events Development Co-ordinator be an item at a future Town Council meeting.

The Press returned to the meeting.

178. Priorities for the Clerk to the end of January 2014

A report of priorities had been submitted by the Chair of Environment Committee. The Chair of Finance & Resources Committee stated that the Committee priorities would be to set the budget and precept for 2014/15. The Chair of Planning & Communities Committee would be submitting a report of priorities.

179. Minutes

RESOLVED that the minutes of the meetings of the Town Council held on 19th November 2013 and 10th December be confirmed and signed as a true record.

180. CCTV

RESOLVED that Councillors K Major and CM Davies attend the meeting between the Clerk and the CCTV company recommended by Inspector Craig Templeton.

181. Parking at Lon Cowin

RESOLVED to write to the Housing Services to investigate a remedy and also to John McEvoy from Carmarthenshire County Council.

182. Welfare Field

Members noted the receipt of recent communications from the own Council's Solicitors.

RESOLVED that in order to progress matters relative to the Welfare Field a meeting be arranged with the Trustees, County Council representatives, the Leisure Centre Manager via Council's legal representatives who could clarify the various issues that remained to be resolved. The suggested date for a meeting would be Monday 13th January at 6pm.

183. Water quality of River at Quay (as referred to in Section 106 meeting notes 17th Sept)

Members reported that the claim made at a previous meeting that the water quality was poor had been based on an assumption.

184. Financial Report

Members were provided with information relating to the expenditure for the period 1st April 2013 to 17th December 2013 and projected spend at year end for all Council Committees allocated budget headings.

RESOLVED to replace HMRC heading with 'Emp'r., Emp'e NI & Tax'.

185. Bank Reconciliation as at 17th December 2013

Bank Account	£
Community Account	500.00
Business Saver Account	17,520.19
Business Rate Tracker Account	67,167.51
	<u>85,187.70</u>

The Clerk confirmed that the Bonds were included in the Business Tracker Account Balance.

186. Approve accounts for payment

RESOLVED that the following Schedule be approved for payment:

Supplier	Cheque No.	£
Mindblowers (UK) Limited (Inv 262)	103349	474.00
Medway Building Contractors (Inv 913)	103350	95.93
S&S Entertainments (Inv 13)	103351	250.00
Catrin Bradley - Expenses	103352	268.95
Elfyn Williams - Expenses	103353	243.61
Elfyn Williams - Salary Dec	103354	327.34
Catrin Bradley - Salary Dec	103355	1,092.28
Helen Williams - Salary Dec	103356	1,268.41
Helen Williams - Expenses	103357	36.54
Malcolm Herbert (Inv 20654)	103358	108.00
Pro Print (Inv 7459)	103359	45.00
J N Williams (Inv 597)	103360	100.00
CB Electrical (Inv 0081ST)	103361	1,128.55
N & J James (Inv 121213)	103362	785.00
N & J James (Inv 161213)	103363	216.00
HMRC (Oct-Dec)	103364	3,098.10
		9,537.71

187. Expenses & Reimbursements'

RESOLVED that relevant details of expenses and reimbursements be included on future schedules.

188. Financial Strategy

RESOLVED to include on the agenda of the Town Council meeting in January 2014 the financial management and strategy discussion paper prepared by Councillor HE Eynon.

189. Pension provision for employees

RESOLVED to defer decision.

190. Environment Committee report

The Committee Chair thanked all volunteers for the Heritage Panel Project. A draft text for the leaflet has been compiled, and the next meeting for the Bwrlwm Beca event will be scheduled for the New Year.

191. Re-opening of St Clears Rail Station

RESOLVED that Councillor Witt would represent the Council at future meetings.

192. Role & Remit of Policy Committee

RESOLVED to defer discussion to a future Council meeting.

193. Increase of membership of Finance & Resource Committee

RESOLVED to defer discussion to a future Council meeting.

Meeting terminated 9.30pm