

St Clears Town Council
Minutes of the Town Council Meeting
held in Meeting Room 1, Y Gât/The Gate, Pentre Road, St Clears
on Thursday 29th August 2013 at 7.30pm

Present:

Councillors C M Davies L L ap T Davies, Dr WEVJ Davies, RG Edwards, EH Eynon, Mrs CM Ingleton, P Lanc, DR Phillips, PJ Rogers, SJ Runnett, Mrs JSV Rees and Mrs H Witt

In the Chair - Cllr Mrs JSV Rees (Town Mayor)

93. Apologies

Apologies for absence was received from Councillors K A Major and P M Hughes, County Councillor together with Mrs Catrin Bradley, Clerk designate.

94 . Town Mayor's Remarks

At the outset of the meeting the Town Mayor Councillor Mrs J S V Rees extended a warm welcome Mr Don Benson to who had been actively involved with the St Clears Heritage Trail Project.

95. Declarations of Interest

No formal declarations recorded

96. St Clears Heritage Trail Panels

The Town Mayor outlined that the special meeting had been convened as the project had reached the stage to approve the panels prior to printing and Council's thanks were accorded to Councillor E H Eynon and the Acting Clerk with the preparation and distribution of copies to provide members with an opportunity to view the prints in advance of the meeting.

Councillor P J Rogers Project Manager outlined the procedure to be followed during the evening and asked members to focus on each panel of the twelve panels. He added that copies had also been provided to Ysgol Griffith Jones, the Heritage Grant Officer and County Councillor P M Hughes for their observations. Their response would not now become available until early next week which would give members some additional time for any possible comments following the meeting. Councillor Rogers concluded in referring to progress on the Bancyfelin panel

RESOLVED that i) Councillor PJ Rogers and the Acting Clerk collate all the agreed amendments together with any observations received from the parties consulted at this stage for submission at the earliest possible opportunity to Wait Design and ii) Councillor R G Edwards endeavours to discuss the contents of the Bancyfelin panel with the relevant parties/organisations within the confines of project timetable.

97. Trail Booklet

Councillor P J Rogers referred to the possibility of commissioning a trail leaflet to accompany the panels and to the avenues now available to Council.

RESOLVED that the possibility be further discussed with the Clerk designate following commencement of duties

98. QR Codes

Councillor P J Rogers updated the meeting on the position agreed with designer in respect of the QR code and the process to populate the links to material. It was noted that not all the information would be available by the formal launch but would be gradually introduced by the end of November.

99. Volunteer Time

Councillor P J Rogers reminded members that volunteer time was an integral part of the scheme and emphasised the importance of completing timesheets. He added he had arranged to meet the Heritage Grant Officer early in September to hopefully agree to complete the project by the end of November

100. Payments to Contractor

The meeting noted the invoices received from Wait Design and to the current stage in the in the management of the project

RESOLVED that i) the sum of £7173.50 be paid to P A Wait in respect of design, art direction and print management of the St Clears Heritage Trail Project ii) further stage payments be made on the satisfactory completion of the fabrication and delivery stage and finally following the installation and fitting of the panels

101. Audio Trail

Councillor P J Rogers drew attention to the budget available in respect of this project to complement the heritage trail walk. The Acting Clerk confirmed that a quotation had been received from Audio Trails in the sum of £4545.

RESOLVED that the report be accepted

102. Planning Issues

The Acting Clerk referred to telephone conversations of earlier in the day with Hayston Developments & Planning Ltd relative to planning implications in respect of the new panels. The new panels did not come within the remit of permitted development and Council would need to apply for planning consent. On the information available it was envisaged that cost would be in the region of £500 - £700 plus the cost of the planning applications to Carmarthenshire County Council.

RESOLVED that appropriate arrangements be made to obtain the necessary planning consents via Hayston Developments & Planning Ltd

103. Maintenance Issues

Councillor P J Rogers drew attention that he had met on site with the local Ranger to discuss cutting back growth on Peillac Way and in particular the locations for the panels but despite assurances the work remained outstanding

RESOLVED that the Acting Clerk contact the Countryside Recreation and Access Unit requesting that work be completed at an early date

Meeting terminated 9.30pm